

National Brownfield Forum - Terms of Reference



Purpose

The National Brownfield Forum was set up in July 2011 by DCLG and Defra. The aim of the Forum is to promote the sustainable use of land. It brings together private and public sector organisations to take an open and forward looking strategic overview of current and future land use issues including:

- taking into consideration the full range of social, economic and environmental factors in informing the development and implementation of Government policy;
- supporting the development, dissemination and adoption of best practice by regulators, practitioners and problem-owners;
- identifying key challenges as they arise and seeking appropriate resolutions;
- openly reporting on progress and outcomes.

The Forum will consider UK wide issues and reference overseas experience where appropriate. Representation of organisations on the Forum will be kept under review, and will seek to represent a broad spectrum of interests. The initial representation is appended to these Terms of Reference.

Organisation

- The Forum will be chaired by an elected representative from the Forum and will be rotated biennially.
- The Forum will meet on three occasions annually.
- CL:AIRE will perform the secretariat duties for the Forum, to be reviewed annually.
- Membership of the Forum will be by invitation to specific organisations, such invitations being reviewed as appropriate.
- Sub-groups with a remit to look at specific issues will be formed as necessary by majority agreement of the Forum, and will report back to the Forum. Composition of sub-groups may include organisations which are not Forum members.
- The outcomes of the meetings will be reported openly and fairly, and that where appropriate, elements of discussions may be held under "Chatham House Rule" to promote open and frank discussion.
- Minutes summarising discussions will be published on the CL:AIRE website www.claire.co.uk/brownfieldforum

Addendum I: Land Forum Representation

Organisation Represented	Representative	Organisation Reach
Chair	Lucy Thomas	
Association of Geotechnical Specialists (AGS)	Vivien Dent	150 Organisations
Build UK	Peter Johnson (corresponding)	~300 Organisations
Chartered Institute of Environmental Health (CIEH)	Tony Lewis	
Contaminated Land: Applications In Real Environments (CL:AIRE)	Nicola Harries (<i>Secretariat</i>)	
<i>Local Authority Officers</i> Leeds Council & YALPAG Lancaster Council Mole Valley Wiltshire Council Flintshire Council & Welsh Contaminated Land Working Group Newcastle under Lyme Council & Staffordshire Contaminated Land Working Group	Julia Reynolds Mark Edwards Rob Ivens Steven Manning Rachael Davies Hallan Sambrooke	Individual Local Authority representatives rotating to allow 2 per meeting to attend.
Department for Environment, Food and Rural Affairs (Defra)	David Middleton	Defra
<i>Devolved Administrations</i> Department of Agriculture, Environment and Rural Affairs (DAERA); Northern Ireland Environment Agency (NIEA); Scottish Environmental Protection Agency (SEPA) & Scottish Government; Welsh Government Natural Resources Wales	Theresa Kearney Caroline Thornton Richard Clark/Andrew Williams Trystan James/Matthew Llewellyn	DAERA & NIEA SEPA & Scottish Government Welsh Government Wales
Environment Agency	Angela Haslam	England
Environmental Industries Commission (EIC)	Jane Thrasher	280 Organisations
Environmental Law Association		
Environmental Protection UK (EPUK)	Christopher Fry/David Rudland	200 Local Authority Members; 2900 member contacts (including organisations, academics and individuals)
Home Builders Federation (HBF)	Peter Witherington	~35,000 Individuals
Homes England	Richard Boyle	
Land Trust	Euan Hall	20,000 Individuals
Ministry of Homes, Communities and Local Government (MHCLG)	Fiona Siequien	MHCLG
National House Building Council (NHBC)	Lisa Hathway	14,000 Housebuilders and Developers

Planning Officers Society	Philip Ridley (corresponding member)	~ 1000 Planning Officers
Royal Institution of Chartered Surveyors (RICS)	Fiona Mannix/Stephen McKenna	
Soil and Groundwater Technology Association (SAGTA)	Frank Evans	
Society of Brownfield Risk Assessment (SoBRA)	Alex Lee	300 Individuals
Specialists in Land Condition (SiLC)	Paul Burden	140 Individuals
Build UK	Peter Johnson (corresponding)	~300 Organisations
The Geological Society	Paul Nathanail	
Town and Country Planning Association	Julia Thrift (corresponding)	